

**Townhomes of Doral Oaks
Homeowners' Association, Inc.
Board of Directors Meeting
February 9, 2012
Minutes**

Call to Order: A meeting of the Board of Directors of Townhomes of Doral Oaks was held on February 9, 2012 at Doral Park Golf and Country Club located at 5001 NW 104th Avenue, Doral, Florida. The meeting was called to order at 7:06 p.m. by Bruce Hartman.

Board Members Present: Bruce Hartman, President; Jurgen Oliver, Vice President; Sara Franco, Treasurer and Alvaro Ferrando, Director. A quorum was declared.

Board Members Absent: Maria Cabra, Secretary

Also Present: Adela M. Cala, Community Association Manager and Officer Feliciano of City of Doral Police Dept.

- 1) **Minutes: MOTION:** J. Oliver moved to approve the minutes of January 18, 2012 board of directors meeting. Seconded by S. Franco. Motion carried by unanimous vote.
- 2) **Management Report:** Read
- 3) **Neighborhood Watch:** Officer Feliciano of City of Doral Police Dept. attended the meeting to provide information on the neighborhood watch program and answer security questions and concerns. He will be sending A. Ferrando via email a form to be distributed to the Residents on how to describe suspicious vehicles and have them reported. He did emphasize the importance of lighting and how it deters crime.

The Board will arrange a Neighborhood Crime Watch meeting in hopes of having Residents attend to participate in this very important security matter.

- 4) **Mailbox Awnings: MOTION:** B. Hartman moved to approve proposal from E & J Tropical Awnings Outlet, Inc. in the amount of \$3424 for the replacement of both awnings. Seconded by J. Oliver. Motion carried by unanimous vote.
- 5) **Fertilization: MOTION:** S. Franco moved to accept proposal from Tony's Garden and Nursery. Seconded by A. Ferrando. Motion carried by unanimous vote.
- 6) **Irrigation System:** Attila Services will be contacted regarding the number of days the system is running and for how long.

- 7) **Web-site:** J. Oliver reported that he has been unsuccessful in speaking to Antonio Cruz regarding the web-site. However, the domain expires in March 2012 and after 90 days we can take over.

J. Oliver presented a quote to redesign the web-site at an initial cost of \$580 and go with .ORG and for .COM to automatically route into .ORG. There is a cost of \$271 per year that includes \$18 domain. The Board agreed to proceed pending specifications to be provided with deadline.

MOTION: J. Oliver moved to redesign web-site for a cost of \$580 under new domain to be owned and controlled by Townhomes of Doral Oaks HOA, Inc. Seconded by A. Ferrando. Motion carried by unanimous vote.

MOTION: J. Oliver moved to approve maintenance and time frame of uploading in PDF within 5 days from receipt of document(s) for a total of approximately \$300 per year. Seconded by A. Ferrando. Motion carried by unanimous vote.

- 8) **Financial Report:** See attached prepared by S. Franco.
- 6) **Announcements:** B. Hartman advised that on every 4th Monday of the month at 7:00 pm The Village of Doral Oaks meets at the Doral Park Country Club. The meeting for the Doral Park Country Club is every 3rd Tuesday of the month at 7:15 p.m.
- 7) **Adjournment: MOTION: B. Hartman moved to adjourn at 8:40 p.m. Seconded by A. Ferrando. Motion carried by unanimous vote.**

Respectfully submitted by:

Adela M. Cala, Acting Recording Secretary